

# Fall 2025 ADMISSIONS [FULL-TIME AND PART-TIME MBA PROGRAM]



Ewha School of Business  
이화여자대학교 경영전문대학원



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## I. Academic Programs & Admission Quota

Academic Program				Admission Quota
Program Category		Program Name	Duration	
Master's Program	Full-time	Global MBA	3 semesters (1 year 6 months)	Up to 100 students
	Part-time	Frontier MBA	4 semesters (2 years)	Up to 100 students
		Art&Luxury Business MBA	4 semesters (2 years)	Up to 100 students

※ **A study abroad visa cannot be issued** for the Frontier MBA Program.

Application is only open to those who hold a residence status that permits study in Korea.

## II. Admission Timeline

Procedure	Date	Note
Application	Monday, April 14, 2025 10 a.m. - Wednesday, May 7, 2025 5 p.m.	<ul style="list-style-type: none"> <li>The application form must be submitted online.</li> <li>Applicants must bring their test identification slip on the day of the interview.</li> <li>Application agency: Jinhakapply Corp.</li> </ul>
Submission of the Application Form (hard copy) and the Required Documents	Monday, April 14, 2025 10 a.m. - Thursday, May 8, 2025 5 p.m.	<ul style="list-style-type: none"> <li>In-person: <ul style="list-style-type: none"> <li>- <b>Walk-in hours:</b> <b>Weekdays, 10 a.m. - 5 p.m. for submission period (closed during lunchtime (12 p.m. - 1 p.m.) and on weekends)</b></li> <li>- Application office: 309, Ewha-Shinsega Building, 52, Ewhayeodae-gil, Seodaemun-gu, Seoul Administrative Office, Graduate School of Business, Ewha Womans University</li> </ul> </li> <li>By post: <ul style="list-style-type: none"> <li>- Must be delivered by <b>Thursday, May 8, 2025 5 p.m.</b></li> <li>- 309, Ewha-Shinsega Building, 52, Ewhayeodae-gil, Seodaemun-gu, Seoul 03760 Administrative Office, Graduate School of Business, Ewha Womans University</li> </ul> </li> </ul>
Announcement of Document Screening Results	Tuesday, May 13, 2025 (TBD)	<ul style="list-style-type: none"> <li>Document screening results will be announced on the Graduate School of Business website (<a href="http://gsb.ewha.ac.kr">http://gsb.ewha.ac.kr</a>).</li> <li>No personal notifications will be sent.</li> </ul>
Interview	Saturday, May 17, 2025	<ul style="list-style-type: none"> <li>The test identification slip and proof of identity (e.g., resident registration card, passport, or driver's license) must be presented.</li> </ul>
Announcement of Final Admission Decisions	Thursday, June 5, 2025 after 3 p.m. (TBD)	<ul style="list-style-type: none"> <li>Final admission decisions will be announced on the Graduate School of Business website (<a href="http://gsb.ewha.ac.kr">http://gsb.ewha.ac.kr</a>).</li> <li>No personal notification will be sent.</li> </ul>

### III. Eligibility

- Applicants must have acquired or be expected to acquire a bachelor's degree from domestic or foreign universities [by August 2025](#), or hold a legally recognized equivalent qualification.

### IV. Selection Criteria & Selection Process

Selection will be based on the total admission score, calculated according to the following criteria:

- (1) Document Screening: Academic performance, a self-introduction letter, study plan, recommendation letter, etc.
- (2) Interview: Only for candidates who have passed the document screening process.
  - ※ Detailed information about the interview will be provided upon announcement of the document screening results.

## V. Required Documents

- ※ All documents must be submitted as original hard copies or copies certified by the administrative office of the Graduate School of Business; documents that are not in Korean or English must be submitted with a notarized translation into Korean or English along with the original documents.
- ※ Submitted documents for the application will not be returned to the applicant under any circumstances.

Required Documents	Note
A Printed Copy of the Application	<ul style="list-style-type: none"> <li>• A printed and signed copy of the online application.</li> </ul>
A Self-Introduction Letter	<ul style="list-style-type: none"> <li>• An official template provided by the university (download from the online application website).</li> </ul>
A Degree Certificate or (Expected) Graduation Certificate	<ul style="list-style-type: none"> <li>• A copy of the degree certificate or (expected) graduation certificate for each degree listed in the application.</li> <li>※ This is only required for applicants whose transcript does not include (expected) graduation details, specifically the certificate number and (expected) graduation date.</li> <li>※ The certificate number and (expected) graduation date must be stated.</li> <li>※ If the highest-level educational institution is located in China, a verification report on education and degree issued by the Chinese Ministry of Education must be submitted.</li> <li>※ If the certificate was issued by a foreign school outside of China, authentication of international academic documents must be submitted alongside it (please see Item 4 under “VII. Important Information for Applicants”).</li> <li>※ For (expected) graduates of domestic universities, only documents issued within 3 months (90 days) of the application deadline (<b>Wednesday, May 7, 2025</b>) will be accepted.</li> </ul>
A Transcript	<ul style="list-style-type: none"> <li>• A copy of the transcript for each degree listed in the application.</li> <li>• Each transcript must include the total number of credits earned, grade point average, and grading scale (4.3 or 4.5).</li> <li>※ <b>If the scale is not stated, applicants must submit additional documents (such as a school profile) that specify the scale.</b></li> <li>• Double majoring students and transfer students must submit a transcript for every program listed in the application form.</li> <li>※ If the transcript was issued by a foreign school, authentication of international academic documents must be submitted alongside it (please see Item 4 under “VII. Important Information for Applicants”).</li> <li>※ For (expected) graduates of domestic universities, only documents issued within 3 months (90 days) prior to the application deadline (<b>Wednesday, May 7, 2025</b>) will be accepted.</li> </ul>

A Work Experience Certificate or Employment Certificate (only if applicable)	<ul style="list-style-type: none"> <li>• Only for those who hold the relevant certificate.</li> <li>• Specify total work experience and employment duration.</li> <li>• Sole proprietors can alternatively submit a "business registration certificate" or an "income certificate."</li> </ul>
Officially Recognized Language Proficiency Test Score (only if applicable)	<ul style="list-style-type: none"> <li>• Only for those who hold a score from an officially recognized language proficiency test.</li> <li>• Only for those who hold a score for TOEIC, TOEFL, TEPS, or IELTS. <ul style="list-style-type: none"> <li>※ This is not required for those who have completed education conducted entirely in English.</li> <li>※ Foreign applicants may also submit their TOPIK score.</li> <li>※ Only scores obtained within 2 years prior to the application deadline <b>(Wednesday, May 7, 2025)</b> will be accepted.</li> </ul> </li> </ul>

## VI. Application Fee

Academic Program		Application Fee
Master's Program	Global MBA	80,000KRW
	Frontier MBA	
	Art&Luxury Business MBA	

- ※ The application fee includes the online application processing fee.
- ※ Once the online application process is complete, you will not be allowed to cancel your application and the application fee is non-refundable.
  - If the admissions-related committees of Ewha Womans University deem that the applicant was unable to take the test due to unavoidable circumstances such as a natural disaster, any fault of the admission institution, or other reasons not attributable to the applicant, the application fee may be refunded partially or in full.

## VII. Important Information for Applicants

※ Any matter not specified in this admissions guide regarding the admission process of the Graduate School of Business at this university shall be settled under the decision of admissions-related committees of the Graduate School of Business.

### 1. Information on Application and Required Documents

- (1) The application form must be submitted online. After submission, the printed application form must be submitted along with the required documents to the “Graduate School of Business Administration Office” at the university.
- (2) If applicants who have attended more than one university (as transfer students), all previous universities must be listed in the “Previous University and Department (Major)” section of the online application, and transcripts from all listed universities must be submitted.
- (3) Throughout the application period, applicants must provide an accurate phone number and email address at which they can be directly reached. Ewha Womans University will not be responsible for any disadvantages caused by incorrect contact information provided by the applicant.
- (4) If the required documents are not submitted by the deadline, the applicant may be deemed as having failed to submit them and could be excluded from the admission selection process.
- (5) **The submission of documents must be confirmed, and all submitted documents will not be returned.**
- (6) **Once the online application process is complete, you will not be allowed to cancel your application or modify the application details**
- (7) **All submitted documents must be originals.**
- (8) **Once the online application process is complete, the application fee is non-refundable, so please ensure that all documents are carefully filled out.**
  - If the admissions-related committees of Ewha Womans University deem that the applicant was unable to take the test due to unavoidable circumstances such as a natural disaster, any fault of the admission institution, or other reasons not attributable to the applicant, the application fee may be refunded partially or in full.
- (9) Additional documents may be requested for verification of eligibility and other relevant details, beyond those listed in this admissions guide.

### 2. Information on Admission

- (1) Applicants who do not attend the interview will be disqualified.
- (2) Applicants must bring their test identification slip and proof of identity (e.g., resident registration card, passport, or driver's license) when they take the test. Possession of electronic devices or communication equipment may be construed as misconduct and could result in disqualification.
- (3) Details of the selection process and scores will not be disclosed.
- (4) Candidates tied in the assessment for each program will be determined according to the

criteria set by the admissions-related committees of the Graduate School of Business.

- (5) Regardless of whether the number of applicants is below or above the admission quota, the university has the right to refuse admission if the applicants' academic qualifications are considered inadequate.
- (6) **Applicants who fail to meet the eligibility criteria, or who are found to have provided false, altered, or fraudulent information in their submitted documents (including documents submitted on their behalf), may have their admission or enrollment cancelled, even if these issues did not affect the admission decision (tuition fees will not be refunded). In addition, those whose admission or enrollment is canceled may be restricted from applying to the university in the future.**

### 3. Information on Enrollment

- (1) Admitted applicants must make the tuition payment during the designated period.
- (2) Admitted applicants who choose not to enroll or request a tuition refund are required to submit a letter of withdrawal (using the university's official template, which can be downloaded from the Graduate School of Business website).

### 4. Submission Guidelines for Verifying Academic Documents from Foreign Schools

- (1) **Eligible Applicants:** Only those who have submitted various certificates (transcripts, enrollment certificates, graduation certificates, etc.) issued by foreign schools among applicants for [regular admission for the fall 2025 semester](#)
- (2) **Required Documents:** A verification certificate for various documents (transcripts, enrollment certificates, graduation certificates, etc.) issued by foreign schools among the documents submitted during the application process.
- (3) **Submission Deadline:** **Until the end of the application document submission period.**
  - \* If submission is impossible due to unavoidable circumstances, the required documents must be submitted within the designated period after the announcement of admitted applicants **(by August 15, 2025)**.

#### (4) Submission Method

##### <(Expected) Graduates of a university located in a country other than China>

- Apostille or consular authentication of the bachelor's degree certificate and transcripts (For expected graduates: Apostille or consular authentication of the expected graduation certificate and transcripts)

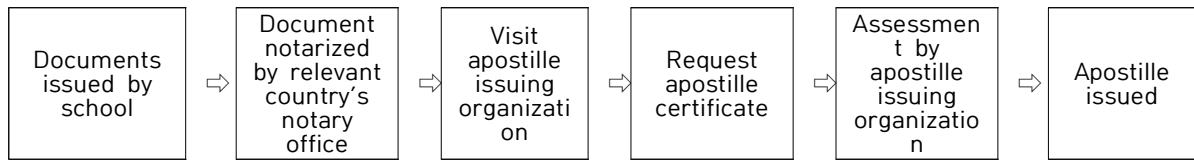
##### \* Apostille Certification

- Official public documents (from state/public schools)





- Private documents (from private schools)



※ Consular authentication by one of the below

- **Korean** embassy or consulate in the country where the university/school is located
- Embassy or consulate in **Korea** for the country where the university/school is located

#### <Graduates (or Expected Graduates) from Chinese Universities>

- Degree Certificate: Online Verification Report of Higher Education Degree Certificate from CHSI (a printed copy of an online verification certification from the CHSI (学信网) with "Degree Awarded" and "Degree Awarding Date" specified in English)
- Bachelor's Degree Transcripts: A printed copy of online verification certificate from the CHSI (in English) or consular authentication

※ Verification Report on Education and Degree issued by the Chinese Ministry of Education (for applicants who attended or graduated from schools in China): CHSI - 学信网 (For graduate school applicants, it is required to specify "degree acquisition" instead of "graduation.")

- Organization: 教育部学生服务与素质发展中心
- Website: <http://www.chsi.com.cn>
- Tel: +86-10-6741-0388

※ Certification Agency in Korea: [Confucius Institute in Seoul]

- Website: <https://renew.kongzi.co.kr/> > 중국학력인증
- Tel: +82-2-554-2688, Email: [cis88@cis.or.kr](mailto:cis88@cis.or.kr)

## Contact Information for Each Program

Program	Telephone Number	Email
Global MBA	02-3277-3583	gsb@ewha.ac.kr
Frontier MBA	02-3277-3586	
Art&Luxury Business MBA		
Doctor of Business Administration (DBA)		